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# Parks and Recreation Committee Minutes

Tuesday, November 14, 2023, 12:00 p.m.  
Harrigan Centennial Hall

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Members: Chair – James Poulson, Ben Hughey, Brandon Marx  
Rich Krupa, Steve Black, Katherine Prussian  
Assembly Liaison: Kevin Mosher

## I. CALL TO ORDER

Chair James Poulson called the meeting to order at approximately 12:00p.m.

## II. ROLL CALL

Present: James Poulson, Ben Hughey, Brandon Marx, Rich Krupa, and Steve Black

Absent: Katherine Prussian

Assembly Liaison: Kevin Mosher

Staff Present: Jess Earnshaw, Deputy Clerk, Kevin Knox, Parks and Recreation Coordinator, and Connor Dunlap Buildings, Grounds & Parks Supervisor

Others: None.

## III. AGENDA CHANGES

None.

## IV. APPROVAL OF MINUTES

A. September 12, 2023, and October 10, 2023

### **Marx moved to amend the September 12, 2023 as amended to include:**

During the discussion of the motion, Mr. Knox, and others who spoke in favor of the motion made clear that the intent of the motion and the effect of the motion was not to amend or change in any way the City's priority of use policy concerning Upper Moller field, but it was to provide an arbiter to help resolve scheduling conflicts when they arise within the context of the current field use policy.

**Marx moved to approve the September 12, 2023, minutes as corrected. The motion passed by a unanimous voice vote.**

**Black moved to approve the October 10, 2023, minutes as written. Motion passed by a unanimous voice vote.**

**V. REPORTS**

Chair: None.

Members: Marx reported on the ongoing use of facilities despite the busy season. He expressed gratitude to the city for allowing them to use the dugouts during fall ball, which was miraculously rain-free. He also mentioned the deteriorating condition of the pads in the field, which needed to be protected from the rain.

City Staff: Kevin Knox, Parks, and Recreation Coordinator reported the timely submission of the Land and Water Conservation grant, a collaborative effort with the Parks and Recreation Department and Public & Government Relations Director. Despite initial challenges with the state's email system, the application stood out among nine competitors. He discussed departmental progress, highlighting increased interest and new programs, including after-school activities and summer plans. They are actively recruiting for a Parks and Rec Specialist, finalizing meeting schedules, and preparing quarterly calendars. The departure of Drew Roseman by December 10th was noted, along with the ongoing finalization of an interagency MOU with the National Park Service. Connor Dunlap, Supervisor of Buildings, Grounds & Parks, provided updates on the winterization efforts at Moller Field and outlined plans for addressing aging infrastructure through repair and replacement. Additionally, he deliberated on the suitable storage arrangements for bases and other ball field equipment during the winter season.

Assembly Liaison: None.

Other(s): Ben Hughey, Sitka Trail Works, reported about the Trail forks application emphasizing its strong back-end features for land management, including issue reporting, maintenance tracking, and effective communication.

**VI. PERSONS TO BE HEARD** (For items OFF the agenda - Not to Exceed 3 Minutes)

None.

**VII. UNFINISHED BUSINESS**

None.

**VIII. NEW BUSINESS**

None.

**XI. PERSONS TO BE HEARD** (For items on or off the agenda - Not to Exceed 3 Minutes)

None.

**VIII. ADJOURNMENT**

The next meeting would be on December 12, 2023, at noon in Harrigan Centennial Hall. Hearing no objection, Chair Poulson called the meeting adjourned at 12:30 p.m.

Attest:  
Jess Earnshaw, Deputy Clerk